

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT  
REGULAR MEETING ~ BOARD OF TRUSTEES**

**May 8, 2018**

**AGENDA**

**DISTRICT BOARD ROOM**

**1919 B Street, Marysville, CA 95901**

*The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.*

**Open Session agenda related documents and pages in Special Reports can be viewed on the MJUSD website [[www.mjUSD.com](http://www.mjUSD.com) – Select: "Board" and "Agendas and Minutes"].**

**3:00 P.M. ~ OPEN SESSION**  
**CONFERENCE ROOM #1**

**CALL MEETING TO ORDER**

**ROLL CALL**

Mr. Randy L. Rasmussen, President \_\_\_\_\_  
Mr. Frank J. Crawford, Vice President \_\_\_\_\_  
Ms. Susan E. Scott, Clerk \_\_\_\_\_  
Mr. Jim C. Flurry, Trustee Representative \_\_\_\_\_  
Mr. Paul F. Allison, Member \_\_\_\_\_  
Mr. Jeff D. Boom, Member \_\_\_\_\_  
Mr. Randy L. Davis, Member \_\_\_\_\_

**CLOSED SESSION**  
**CONFERENCE ROOM #1**

*The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.*

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT**

**MOTION**

(Closed Session – continued)

**2. MATTERS PERTAINING TO STUDENTS (Education Code section 35146)**

*(The Board will hear cases in closed session and return to open session to take action.)*

**A. EXPULSIONS**

**EH17-18/78**

**MOTION**

**EH17-18/79**

**MOTION**

**EH17-18/80**

**MOTION**

**EH17-18/81**

**MOTION**

**EH17-18/82**

**MOTION**

**B. STIPULATED EXPULSIONS**

**EH17-18/86**

**MOTION**

**EH17-18/87**

**MOTION**

**C. SUSPENDED EXPULSION CONTRACTS**

**EH17-18/83**

**MOTION**

**EH17-18/84**

**MOTION**

**EH17-18/85**

**MOTION**

**RECONVENE TO OPEN SESSION**

**5:30 P.M. ~ REGULAR MEETING**

**Board Room**

**PLEDGE OF ALLEGIANCE**

Frank Crawford, Vice President to the Board of Trustees.

**ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

**STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES**

Kathy Vang, LHS Student Representative to the Board of Trustees.

**RECOGNITION**

♦ **2018 California Distinguished Schools** — Covillaud Elementary School

**PRESENTATION**

♦ **Keeping Hwy 70 & Marysville Safer** — Ron Shaver

**COMMENTS FROM BOARD MEMBERS**

**OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD**

- ♦ **Marysville Unified Teachers' Association**
- ♦ **Operating Engineers Local Union #3**
- ♦ **California School Employees' Association #326 and #648**
- ♦ **Association of Management and Confidential Employees**
- ♦ **Supervisory Unit**

## **PUBLIC COMMENTS**

Persons wishing to address the Board are requested to fill out a “Public Comments” card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

### **How do I get an item placed on a meeting agenda for discussion?**

If members of the public wish to have an item agendized for discussion or action, it must be a “matter directly related to school district business” (Education Code 35145.5). You must submit a letter describing the issue to be agendized in as much detail as possible to the Superintendent. The request must be received no less than nine business days prior to a regularly scheduled board meeting. The Board and/or Superintendent will determine how and when to agendize the request.

## **SUPERINTENDENT'S REPORT**

### **SUPERINTENDENT**

#### **1. APPROVAL OF MINUTES**

♦Minutes from the regular board meeting of 4/24/18.

*(NOTE: Frank Crawford & Randy Davis absent during second Closed Session. No action was taken.)*

**MOTION**

#### **2. CONSENT AGENDA**

The Board is requested to approve the Consent Agenda items under **Educational Services, Student Services, Purchasing Department, Categorical Programs, Buildings and Grounds Department, Personnel Services, Business Services, Technology Department.** Please refer to details where these items are described fully.

**MOTION**

## **EDUCATIONAL SERVICES**

#### **1. MOU WITH BE GLAD LLC**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the MOU with Be Glad LLC to provide four three-hour trainings to certificated staff on 5/21/18, 5/22/18, 5/29/18, and 5/30/18 in the amount of \$3,000.

**CONSENT  
AGENDA**

***Background~***

This training is a follow up support training in the project G.L.A.D (Guided Language Acquisition Design) model and strategies. Participants will discuss new GLAD strategies to the new mandates of CCSS, NGSS, and new CA ELD standards.

***Recommendation~***

Recommend the Board approve the MOU. See Special Reports, Pages 1-2.

(Educational Services – continued)

**2. MOU WITH PIQE**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the MOU with PIQE (Parent Institute for Quality Education) to provide three two-hour parent leadership training courses on 5/15/18, 5/22/18, and 5/29/18 in the amount of \$3,500.

***Background~***

PIQE agrees to provide training to the MJUSD parents where they will learn skills to actively participate in the school system, have knowledge of public issues in education, and clearly understand the difference between traditional parent involvement vs. parent leadership. Location and dates are subject to change based on need.

***Recommendation~***

Recommend the Board approve the MOU. See Special Reports, Page 3.

**3. 2018-19 AGREEMENT WITH ILLUMINATE EDUCATION, INC.**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Illuminate Education, Inc. to serve the MJUSD K-12 students and teachers through 6/30/19 in the amount of \$59,442.

***Background~***

The Illuminate assessment and data management platform will continue to be used to improve student learning in the MJUSD. Illuminate Data and Assessment is a web-based and longitudinal system designed to meet the data and assessment needs of all the MJUSD instructional staff. District-level educators can analyze trends, instructional leaders can shape curriculum and instruction with fast and flexible reports, and teachers can create assessments with ease getting instant feedback for formative use in the classroom.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 4-14.

**STUDENT SERVICES**

**1. 2017-18 NON-PUBLIC SCHOOL INDIVIDUAL SERVICE AGREEMENT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board ratify an Individual Service Agreement (ISA) with Aldar Academy in the amount of \$12,010.

***Background~***

Local school districts are responsible for the educational needs of our students with special needs. The MJUSD is required to contract with non-public schools in order to meet the needs of students with severe behavior and significant special needs related to safety and mental health.

(Student Services/Item #1 – continued)

These restrictive types of placements are made only following the exhaustion of local resources available within the school district and in the community. These contracts are affected by the local Special Education Plan Area (SELPA) in which they are located and therefore require renewal every school year.

This student was recently placed with Aldar Academy for the remainder of the 2017-18 school year and the Extended School Year (ESY) session. The placement was considered an emergency and therefore the ISA is a ratification.

***Recommendation~***

Recommend the Board ratify the ISA with Aldar Academy for student AL. See Special Reports, Pages 15-17.

**PURCHASING DEPARTMENT**

**1. RFP #19-1005 — 2018-19 AGREEMENT WITH THE FIRE GUYS LLC FOR FIRE EXTINGUISHER SERVICES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board award RFP #19-1005 (Fire Extinguisher Services) to The Fire Guys LLC, with options for additional extensions if the district so chooses, and approve the 2018-19 agreement in the approximate amount of \$14,000.

***Background~***

Proposals were opened on 3/29/18 for fire extinguisher services. The scope of service includes various portable extinguishers, kitchen “hood” suppression systems, and extinguishers located in district buses and vehicles. Three proposals were received that include unit cost pricing for various extinguisher service needs. The term of the contract shall be for the period of 7/1/18-6/30/19. Terms of the proposal also include an option for annual contract extensions (up to four additional years), if the district so chooses.

***Recommendation~***

Recommend the Board award RFP #19-1005 (Fire Extinguisher Services) to the apparent low qualified bidder, The Fire Guys LLC, as per the unit cost fees outlined in the proposal and approve the related agreement and options for additional extensions, if the district so chooses. See Special Reports, Pages 18-31.

**2. BID AWARD — PAPER SUPPLIES FOR THE 2018-19 SCHOOL YEAR**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the bid award for paper supplies for the 2018-19 school year.

(Purchasing Department/Item #2 – continued)

***Background~***

Bids were opened at the District Office on 3/20/18 for paper supplies. Bids were received from nine vendors. The Board approved authorization to seek bid proposals for warehouse stores paper supplies for the 2018-19 school year on 11/14/17. Since the proposal request was Board approved, we are seeking Board approval for the award, even though the total recommended award is under the current supply bid limit of \$90,200.

***Recommendation~***

Recommend the Board award paper supplies for the 2018-19 school year as listed below. The award for paper supplies is based on the lowest quotation received, which met the specifications and district preferences. This was evidenced by samples and/or product labels submitted to the Purchasing Department. The award is listed in commodity groups with a recap of total cost including tax for each vendor. See Special Reports, Pages 32-37.

**COMMODITY GROUPS:**

I.	Cut Stock	\$ 55,145.00
II.	Ruled Paper	\$ 1,460.50
III.	Tagboard	\$ 212.76
IV.	Drawing & Graph Paper	\$ 2,067.96
V.	Miscellaneous Paper	\$ <u>13,388.15</u>
		\$ 72,274.37
	Sales Tax	\$ <u>5,962.64</u>
	Total	\$ 78,237.01

	Spicers Paper	\$ 54,068.00
	Southwest School & Office Supply	\$ 7,198.66
	S & S World Wide	\$ 3,061.50
	School Specialty, Inc.	\$ <u>7,946.21</u>
		\$ 72,274.37
	Sales Tax	\$ <u>5,962.64</u>
	Total	\$ 78,237.01

**CATEGORICAL PROGRAMS**

**1. GRANT AWARD NOTIFICATION — CAREER TECHNICAL EDUCATION INCENTIVE GRANT**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the 2017-19 Career Technical Education Incentive Grant (CTEIG) in the amount of \$283,331.

***Background~***

The CTEIG, a state education, economic, and workforce development initiative, is designed to provide students with the knowledge and skills necessary to transition to employment and postsecondary education. The purpose of this program is to encourage the development of new career technical education (CTE) programs and enhance and maintain current CTE programs during implementation of the school district and charter school local control funding formula. Funding is based on the 11 Elements of a High Quality CTE Program.

(Categorical Programs/Item #1 – continued)

***Recommendation~***

Recommend the Board accept the grant award notification. See Special Reports, Page 38.

**BUILDINGS AND GROUNDS DEPARTMENT**

**1. CONTRACT WITH VOLTAGE SPECIALISTS FOR PUMP AT BROWNS VALLEY ELEMENTARY SCHOOL**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Voltage Specialists to repair the fire pump at Browns Valley Elementary School in the amount not to exceed \$36,506.

***Background~***

Due to a malfunction, the pump caught fire and is inoperable. The repair for the pump and controls is mandatory to comply with local and state building and fire codes. This contract was previously Board approved at the 12/12/17 board meeting with Hue & Cry, Inc. but the vendor canceled the contract. Insurance is paying \$26,506 with a \$10,000 deductible. This will be funded from the general fund.

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 39-54.

**2. CONTRACT WITH BROWNSVILLE SAND & GRAVEL, INC. FOR THE DISTRICT OFFICE**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Brownsville Sand & Gravel, Inc. for the district office in the amount not to exceed \$44,500.

***Background~***

The road behind the Transportation Department and in front of the Grounds Department has deteriorated beyond the point of repair. The potholes in the asphalt are putting unnecessary wear on the bus air suspension systems causing premature wear on the components. Complaints have been received regarding vehicles being damaged due to the size and depth of these potholes. All existing asphalt will be removed and replaced to avoid any further damage to motor vehicles. This will be funded from the general fund.

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 55-71.

(Buildings and Grounds Department – continued)

**3. CONTRACT WITH BROWNSVILLE SAND & GRAVEL, INC. FOR COVILLAUD ELEMENTARY SCHOOL** **CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Brownsville Sand & Gravel, Inc. for Covillaud Elementary School in the amount not to exceed \$19,000.

***Background~***

There are many potholes in the courtyard playground causing trip hazards and safety concerns. This area is beyond the point of repair and the asphalt needs to be removed and replaced. This will be funded from the general fund.

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 72-91.

**PERSONNEL SERVICES**

**1. CERTIFICATED EMPLOYMENT** **CONSENT AGENDA**

**Morgan Coulter**, Teacher/MCAA, probationary, 2018-19 SY

**Melissa R. Synhorst**, Teacher/LHS, probationary, 2018-19 SY

**2. CERTIFICATED RESIGNATION** **CONSENT AGENDA**

**Martin G. Ofenham**, Teacher/JPE, personal reasons, 6/8/18

**3. CLASSIFIED EMPLOYMENT** **CONSENT AGENDA**

**Briesha L. Echols**, Nutrition Assistant/COV, 3 hour, 10 month, probationary, 4/26/18

See Special Reports, Page 92.

**4. 2018-19 MOU WITH TRI-COUNTY INDUCTION PROGRAM** **CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the Memorandum of Understanding (MOU) with the Tri-County Induction Program (TCIP), formerly Beginning Teacher Support and Assessment Program, and the Sutter County Superintendent of Schools Office (SCSOS).

***Background~***

Approval of this MOU will enable the district's TCIP participating (new) teachers to receive support and services necessary to clear their teaching credentials, while also receiving the essential support services and mentoring as developing teachers.

This MOU will enable the formal working relationship between the parties of agreement to continue, while setting forth the operative conditions that govern this partnership. SCSOS and the district will continue the partnership to provide and coordinate required services as part of the Tri-County Induction Program.

***Recommendation~***

Recommend the Board approve the MOU. See Special Reports, Pages 93-95.



(Personnel Services – continued)

**5. CHILD DEVELOPMENT PROGRAM – TWO NEW POSITION TITLES**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the creation/modifications of two (2) job descriptions: Child Development Site Supervisor, represented by CSEA #648, and Child Development Paraeducator, represented by CSEA #326, within the Child Development Program.

***Background~***

As needs and requirements of the Child Development Program change and expand, there is a need to redefine the role and duty statements and to modify existing job descriptions. State and federal requirements for preschool children has expanded the expectations of employees in both of these job titles. Conversation with CSEA Chapters #648 and #326 have developed in a way that may involve the reclassification of existing employees into these new job titles. The reclassification process may necessitate wages to be increased to reflect the new duty statements.

***Recommendation~***

Recommend the Board approve these job descriptions. See Special Reports, Pages 96-99.

**BUSINESS SERVICES**

**1. DONATIONS TO THE DISTRICT**

**CONSENT  
AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board accept the following donations:

**A. ELLA ELEMENTARY SCHOOL**

- a. Lighthouse Christian Center donated classroom supplies and toiletries valued at \$300.

**B. LINDA ELEMENTARY SCHOOL**

- a. Mr. and Mrs. Richard Webb donated \$200 to the sixth grade Shady Creek fund.
- b. Ken Malenowski donated school supplies valued at \$20.
- c. Linda Firemans Association donated \$500 to the sixth grade Shady Creek fund.

**C. LINDHURST HIGH SCHOOL**

- a. Narinder S. Basra M.D. donated \$1,000 to the football team.

(Business Services – continued)

**2. AGREEMENT WITH DISCOVERY EDUCATION, INC. FOR ELLA ELEMENTARY SCHOOL**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the agreement with Discovery Education, Inc. (Discovery) for Ella Elementary School to purchase a subscriber license from 5/13/18-5/12/19 in the amount of \$2,600.

***Background~***

The Discovery site license will allow students and staff at Ella Elementary School to access the streaming website for Discovery Education. This will supplement the California State adopted curriculum and will be used as a resource that provides students with an array of learning objects, tools, and assessment activities to encourage student content creation, critical thinking, and collaboration to be college and career ready for the 21<sup>st</sup> century Common Core Standards.

***Recommendation~***

Recommend the Board approve the agreement. See Special Reports, Pages 100-107.

**TECHNOLOGY DEPARTMENT**

**1. CONTRACT WITH TEC-COM FOR LINDA SECURITY CAMERA PROJECT**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Tec-Com for security cameras at Linda Elementary School in the amount not to exceed \$39,970.00.

***Background~***

The scope of services includes labor and materials to add or replace 16 security cameras to various locations to improve the overall safety and security of the campus. This will be funded from available site funds.

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 108-143.

**2. CONTRACT WITH TEC-COM FOR CORDUA CABLING PROJECT**

**CONSENT AGENDA**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the contract with Tec-Com for low-voltage cabling at Cordua Elementary School in the amount not to exceed \$36,355.00.

***Background~***

The scope of services includes labor and materials to add numerous low voltage cabling to various locations to throughout the campus. Also, audio/video systems will be added to five classrooms. This will be funded from available site and Technology Department funds.

***Recommendation~***

Recommend the Board approve the contract. See Special Reports, Pages 144-178.

❖ **End of Consent Agenda** ❖

## NEW BUSINESS

## PERSONNEL SERVICES

**1. RESOLUTION 2017-18/22 — CLASSIFIED SCHOOL EMPLOYEES APPRECIATION WEEK**

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the resolution recognizing and honoring the contributions of the district's classified school employees in promoting our commitment to positive student growth through education.

## Background~

The week of 5/20/18-5/26/18 has been designated as Classified School Employees' Week in California by the California School Employees Association and the California State Legislature.

### ***Recommendation~***

Recommend the Board approve the resolution. See Special Reports, Page 179.

## 2. TENTATIVE AGREEMENT WITH MUTA

**MOTION**

***Purpose of the agenda item~***

The purpose of the agenda item is to request the Board approve the Tentative Agreement (TA) between the Marysville Joint Unified School District (District) and the Marysville Unified Teachers Association (MUTA).

## Background~

On 4/30/18, representatives for the District and MUTA reached a TA. This TA is intended to settle all proposals between the parties for the 2017-18 school year. Traditional “reopeners” will apply in subsequent years. This TA is pending ratification by the MUTA membership. As stated in the TA, the parties agreed to a five point zero percent (5.0%) total compensation package structured to improve the current teachers’ salary schedule by three point zero percent (3.0%), while receiving a one-time, off-schedule payment of two point zero percent (2.0%). The 5.0% total compensation is retroactive to 7/1/17. Hourly wage and stipend schedule increases shall take effect on 7/1/18.

The parties also agreed to refine the language for the twenty (20) districtwide minimum days for “Focused Teacher Collaboration.” Expectations for the teacher collaboration days are spelled out in the TA.

### **Recommendation~**

Recommend the Board approve the TA. See Special Reports, Pages 180-182.

**CLOSED SESSION** - *continued if needed*

*If the Board did not complete all items on the closed session agenda, they will continue closed session.*

## ADJOURNMENT

[illegible]

NEXT REGULAR BOARD MEETING – May 22, 2018 – 5:30 P.M. – DISTRICT BOARD ROOM

### **SCHOOL BOARD MEETING FORMAT**

#### **What is a School Board Meeting?**

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. Comments are limited to a maximum of three minutes per speaker (20 minutes total time for public input) on each item per Board Bylaw 9323.

#### **Notification of Meetings**

To provide the public with information regarding agenda items being considered by the Board of Trustees, a public notice is published as follows:

- \* Posted on the MJUSD district website at [www.mjUSD.com](http://www.mjUSD.com).
- \* Posted on the Public Notice Bulletin Board at the MJUSD District Office at 1919 B Street, Marysville, CA 95901 [located in the hallway outside the Superintendent's Office, Room 101].
- \* Emailed to all employees of the district, the Appeal-Democrat, and KUBA.

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